**BEHREND FACULTY SENATE MEETING**

**Tuesday February 16th, 2016**

**4:30-5:30 pm. – Burke 180**

**Faculty Council Website:** [**http://behrend.psu.edu/faculty/council/index.htm**](http://behrend.psu.edu/faculty/council/index.htm)

I. Call to Order and Approval of minutes from Dec 9th Faculty Senate Meeting

 - Change in the minutes from Dec 9 – strike out “DIGIT185 approved”

 - motion to approve – Eva Kuttenberg; second dawn Blasko; approved

II. Updates from Behrend Committee Chairs

 Curricular Affairs Committee – Matt Swinarski

* Completed report on the proposed GAME 495 Internship which was sent to authors
* Collecting comments on the proposed  B ADM 571 – Business Analytics course (due 2/26/16)
* On 11/11/15 committee members were invited to attend a Curriculum Review and Consultation System (CRCS) training session on submitting new courses and programs – it was decided at the meeting to have a follow-up to review the Penn State Curricular Principles and Procedures (i.e., P-processes)
* On 2/5/16, there was joint meeting with the Associate Dean for Academic Affairs and staff members from the various schools to review the P1, P2, P3 and P4 processes. While it is clear that staff members are doing a “fantastic” job of supporting the processes, additional help is need to clarify the processes and required documentation. Possible items that could help include check lists, templates, and samples. It was suggested that Curricular Affairs Committee begin looking into what should be done.
* D. Blasko – Behrend Guidelines for Curriculum Approval is very out of date. It is being updated.

 Faculty Affairs - Eva Kuttenberg

* Request feedback on retention document; L. Aronne – had received one comment – that the document should include information on going to tutoring and guided study sessions.
* All schools are encouraged to be proactive rather than reactive – H&SS has established an adhoc recruitment and retention committee last year conducted a survey that was enlightening. Kuttenberg recommend that other schools may want to do the same.
* 2 subcommittees – nontenure track committee – and Promotion to Full Professors – both active
* Active engagement – students invited to present at the engaged scholarship exhibition. The committee will create charts on what constitutes engaged scholarships and track which professors at what rank are involved

 Scholarships and Awards - Courtney Nagle

* Process of selection is underway based on the nominations that were received.

University Senate Report – Sudarshan Nelatury

* HR-21 – trying to modify will be discussed in March; recommendations about senate task force on are the Senate website

III. College Update

 Bob Light – no report,

 Ralph Ford (not present)

 Dawn Blasko

* + University Senate - developing a working group on international student support. They will identify issues that faculty and staff have and make recommendations for best practices and to pull together services.
	+ University Senate initiative – changes to general education – 3/6/9 will be automatic; interdomain courses will be required; will need to develop courses that are cross discipline – e.g. GA/GN. Or will develop linked courses. Will be looking for volunteers to develop these courses. Money will be available in development. Q: will this be at any level? A: most will be at lower level, but upper level courses have not been ruled out?

IV. Comments and Questions

* no comments from Directors who were present
* Q: Eva Kuttenberg: University Senate is looking into lectures voting process and lectures. Sudarshan Nelatury reported that they are looking into finding a uniform system for different ranks of fixed term faculty
* L. Aronne – commented that at the leadership meeting they attended there was a concern voiced that non-tenure-track faculty may lose voting on additional issues, not just the loss of voting for P & T. Concern that at senate may lose ability to vote on issues. Lecturers are worried.

S. Gallagher added that there was a concern that how are promotions to senior lecturer to occur.

D. Blasko – there was a motion passed that only people who are tenure track could vote for P & T. This has implications for voting; separate but equal policies for tenure-track and fixed-term faculty. Issues in terms of many units will have to rewrite the constitutions. This has not been approved by the president.

M. Swinarski argued that constitutions need to be changed first before a policy can be changed.

D. Blasko stated that the intention was good, but may not have been carried out.

* Governance meeting attended by Luciana and Sharon– discussion on vaping. Discussion on living outside PA; Infrastructure – development and funding.

V. Upcoming Events

 Student Behavior Discussion Forum Wednesday February 17th 12:20-1:10 Metzgar building.

* + L. Aronne asked for input on other topics for discussion forums:
	+ T. Halmi suggested student medications, perhaps Counseling center could give some insight into campus prevalence;
	+ M. Swinarski – assessment – changes coming up; D. Blasko – this year the process is the same, the changes will come next year, will include certificates, minors, graduate programs; This year there will be training from Shreyers, guidance from coordinating committee;

Behrend Faculty Senate – Monday April 25th 4:30- 5:30 Reed Auditorium.

VI. Adjournment

 Motion – Tracy Halmi

 Second – Eva Kuttenberg

 Adjourn at 5:05 pm