============ STUDENT Completes This Section ============

Student Name: Date: / /

Course: Email: @psu.edu

Professor (not tutor):

Send my professor a copy of this form: 🞎 Yes 🞎 No

I need help with (be specific):

**Student Signature:**

============ TUTOR Completes This Section ============

**Drop-in**  **Appointment**

Items covered: 🞎 Grammar 🞎 Content 🞎 Format/Citations

Stage of paper: 🞎 1st Draft 🞎 2nd Draft 🞎 Final Draft

Draft had instructor comments: 🞎 Yes 🞎 No

Student Brought: 🞎 Assignment Prompt 🞎 Assignment Notes

Return for help with: 🞎 Content after revision 🞎 Grammar after revision.

Come regularly for: 🞎 Content 🞎 Grammar

Comments:

Tutor Name (Print): Start/End Time: / Initials: