

Zachary L. Behrend

zlb5999@gmail.com 4567 Fairfield Street, Jamestown, PA 16123 (724) 455-5555

OBJECTIVE:

A full-time position in Cleveland, OH using market research, customer relations, sales, and strategic pricing analysis skills

EDUCATION:

Penn State Erie, The Behrend College

Graduation May 2017

Marketing, Bachelor of Science (GPA 3.86)

Dean's List Spring 2013-Spring 2016

SALES AND MARKETING EXPERIENCE:

LORD Corporation-Cary, NC

Pricing Analyst

May 2016-Aug. 2016

- Analyzed Rotary Wing Reman business and recommended a price increase strategy, which was implemented and is expected to generate \$2.5 million in additional revenue and profits
- Performed pricing analysis of life-limited, specialized aerospace cores to increase profits by an estimated \$100K
- Created training materials for value-added pricing methodology for use by all levels of the corporation
- Developed and facilitated market research process training for seasoned Account Managers in Automotive Sales

GE Transportation-Erie, PA

Marketing Communications Intern

Feb. 2016-May 2016

- Streamlined tradeshow process from 15-20 man hours to approximately 2 man hours
- Educated internal and external audiences on the NPS (Net Promoter Score) Communications Program
- Communicated with outside vendors and agencies for sourcing and purchasing MarCom materials
- Promoted GE during the 2015 Annual Meeting of Shareowners

Market Response Assistant

Apr. 2015-Feb. 2016

- Provided timely cost, delivery, and customer spec review for various remanufactured and major new locomotive components by working in conjunction with manufacturing repair sites, proposal leaders, sourcing, and engineers
- Created and maintained market response database for proposal tracking
- Assisted with delivery of marketing proposal responses, which resulted in \$35.4 million in sales revenue

MARKETING PROJECTS:

Marketing Research Student Satisfaction Survey Project

- Created and tested survey questions; used sampling techniques for data collection and SPSS for analysis
- Derived conclusions from results and presented to class, including recommendations to increase satisfaction

University-Sponsored Small Business Consulting

- Identified potential market segments to increase sales and grow business for Pulos Greek Sauce
- Suggested to company owner possible product development strategies to penetrate new markets

Marketing Scenarios Team Project

- Marketed fictional product to specific target market by tailoring product features to fit needs of target market
- Made decisions stating and defending reasons to alter product features to changing needs of target market
- Learned valuable marketing lessons while competing within the class, finished second of eight teams

OTHER SIGNIFICANT COURSES:

Consumer Behavior, Global Marketing, Services Marketing, Strategic Management, Business/Technical Writing

TECHNOLOGICAL SKILLS:

SAP, Oracle, Vendavo, Business Warehouse, Excel, Visio, Access, PowerPoint, Outlook, Word

ACTIVITIES AND AWARDS:

Sigma Xi Research Conference-First place for market research project

Spring 2016

Penn State Behrend Athletics-Recorded official NCAA statistics for athletic department

Fall 2014-Spring 2015

Paws for Reading-Volunteer reading to urban elementary students

Spring 2014-Spring 2015

Steven Champlin

(814) 865-5555

5550 Alpine Drive, Erie, PA 16555

champlin555@gmail.com

QUALIFICATIONS SUMMARY

- Three years of experience developing custom applications in technical environments
- Cross-training in programming, database design, systems analysis, and troubleshooting
- Leadership, organizational, and communication skills developed by meeting deadlines in fast-paced settings

EDUCATION

Bachelor of Science in Management Information Systems GPA 3.35

- Systems Analyst Option

Penn State Erie, The Behrend College

Anticipated 5/17

IT EXPERIENCE

GE Transportation 10/15 – Present

GE Co-op: (8/16 – Present)

Internship, Adecco, Onsite at GE Transportation (10/15 – 8/16)

Non-Disclosure Agreement (NDA) Wizard: Assisted in design and programming of a web-based application to generate legal documents; utilized ASP and SQL during creation; also assisted in creating the database for the application.

- Third Party Agreement (TPA) Matrix: Led development of ASP web application to track legal documents; facilitated meetings with customers to gather requirements, created the database for the application, and developed the ASP web application
- Mexico T&L: Led development of a Support Central tool to keep track of T&L expenses for Contractors in Mexico (Support Central is an in-house application GE uses for creating web applications); met with clients from Mexico via teleconferences to gather requirements, and created the T&L form

Penn State Erie

Undergraduate Research

5/15 – 9/15

- Worked on an interdisciplinary team to design and create games to help engineering students improve spatial visualization skills
- Problem-solved to develop activities such as mental rotation to strengthen specific spatial visualization skills

COMPUTER SKILLS

Software: SQL Server, Excel, Access, PowerPoint, Word, Visio, Photoshop, Dreamweaver

Languages: SQL, VB.NET, ASP.NET, ASP, C++

LEADERSHIP EXPERIENCE

MIS Club, Secretary

8/14 – Present

Gamers Club, Vice President

8/14 – 5/15

Boy Scouts of America, Eagle Scout

5/09 – 12/12

- Created work plan and organized 40 volunteers
- ensured quality building Camp Notre Dame bridge

OTHER EXPERIENCE

Concession Cashier, Tinseltown, Erie, PA

11/13 – 10/14

Prep Cook, Damon's Restaurant, Erie, PA

5/13 – 9/13

Busser, Damon's Restaurant, Erie, PA

10/12 – 4/13

SAMPLE: Business student
Most formal business format

Mackenzie Lawrence

222 Potomac Avenue * Pittsburgh, PA 16555 * 814-222-2222 * mdl222@hotmail.com

OBJECTIVE

To obtain a summer 2016 accounting internship with ABC company in Pittsburgh, PA

EDUCATION

The Pennsylvania State University

Sam and Irene Black School of Business, Erie, PA
Bachelor of Science in Accounting
Minor in International Business

Class of May 2018
GPA 3.71
150 credits upon graduation
Behrend Honors Program

LEADERSHIP EXPERIENCE

Ski and Snowboard Club, Penn State Erie

August 2016 to Present

Treasurer

Utilize verbal and written communication skills in delivering the financial report during club meetings
Assist with writing and submitting proposals to acquire necessary funding for events
Collect dues and balance budget for club of over forty members

FastStart FRIENDS, Penn State Erie

August 2016 to Present

Mentor

Connect first-year students from diverse backgrounds with campus community, resources, and events
Provide advice and information to new students as they adjust to campus life

Lion Ambassadors, Penn State Erie

January 2016 to Present

Fundraising Chair and Member

Develop Student Activity Fee fundraising grant proposals
Plan, advertise, and operate fundraising events
Collect daily earnings and worked with Treasurer to ensure proper deposit to club account

Accounting Club, Penn State Erie

August 2015 to Present

Secretary

Secure guest speakers to present at club meetings and outside events as part of the executive board
Manage the accounts receivable records for a 70-client customer base

Business Bridge Retreat, Erie, PA

October 2015

Participant

Received leadership training from team-based exercises and professional presentations
Practiced business etiquette, networking and negotiation skills

WORK EXPERIENCE

Panda Express

August 2015 to Present

Counter Attendant

Lawrence Park Golf Club

May 2014 to August 2015

Pro Shop Attendant

EDUCATION*The Pennsylvania State University: Erie, PA**May 2015**The Sam and Irene Black School of Business**GPA: 3.08/4.00***Bachelor of Science in Interdisciplinary Business with Engineering Studies
Concentration in Operations and Supply Chain****SKILLS**

SAP Certified, Pro/ENGINEER Wildfire, CAD/D, C++ Programming, SQL Server

TECHNICAL EXPERIENCE**Westinghouse Electric****Cranberry, PA***Project Supply Specialist**March 2016 – Present*

- ❖ Cultivate and maintain working relationships with suppliers and internal customers to drive on-time performance, assure quality, and maintain adequate supply sources
- ❖ Implement financial and contractual documentation and schedule purchase orders for mechanical equipment
- ❖ Establish pricing, delivery, terms and conditions to satisfy financial, quality, and delivery requirements
- ❖ Assist with resolution of standard engineering, quality and administrative issues to fulfill internal and external procurement requirements on medium dollar contracts
- ❖ Create and implement procurement and material quality initiatives and process improvement programs
- ❖ Identify and obtain cost improvements of materials and services through negotiation and process improvements
- ❖ Monitor supplier performance to meet customer requirements and internal business plans
- ❖ Comply with nuclear regulatory requirements, and enhance professional growth through workshops and research
- ❖ Frequent use of SAP, Lotus Notes Software and Iasta Software

Synerfac Technical Staffing**Monroeville, PA***Technical Recruiter**July 2015 – March 2016*

- ❖ Discussed specific details with employers for qualifications sought in prospective candidates
- ❖ Visited plant facilities to gain knowledge of their business and find appropriate candidates for positions
- ❖ Recognized and developed candidates that would fulfill the needs of our clients

Advanced Finishing USA**Erie, PA***Senior Capstone**September 2014 – May 2015*

- ❖ Collaborated with the science department in a cross-functional team of 5 to introduce the design, development, and implementation of a new product
- ❖ Designed a business plan including marketing strategies and process improvement ideas

General Electric Transportation**Erie, PA***Engineering Infrastructure Intern**October 2013 – April 2014*

- ❖ Enlarged and managed a new supplier specifications manual, as part of the supplier quality team
- ❖ Discussed appropriate regulations for purchasing from vendors to establish high quality standards
- ❖ Assisted with the transition to a new system by developing formulas in Excel to update data

United States Army Corps of Engineers**Pittsburgh, PA***Regulatory Department Intern**May 2012 – August 2013*

- ❖ drawings to assure high quality standards of structures being built within our region

VOLUNTEER*Westinghouse Women in Nuclear, Committee Member**June 2016 – Present*

SAMPLE: Engineering student

MICHAEL PERRY

Until Dec. 15, 2015:
12 East 38th Street
Erie, PA 16543

mxp123@psu.edu
(724) 555-5432

After Dec. 15, 2015:
123 Frederick Road
Baden, PA 15321

OBJECTIVE

A Mechanical Engineering position with interests in product design and computer applications

EDUCATION

Bachelor of Science in Mechanical Engineering Technology

Penn State Erie, The Behrend College

GPA 3.10

12/16

Calculus with Diff. Equations
Finite Element Analysis

Project Management
Thermodynamics

Statics
Physics

Dynamics
Chemistry

TECHNICAL EXPERIENCE

Engineering Senior Design, Allegheny Plastics, Leetsdale, PA 8/15 - 5/16

Studied engineering problems identified by industrial sponsor; projects included:

- * Introduced and engineered a thermo former meeting sponsor specifications
- * Reverse-engineered and tested a low-pressure and high-volume pump
- * Created and tested a fully parametric Spray Rinse Tank Model on Pro/Engineer

Engineering Internship, Allegheny Plastics, Leetsdale, PA 5/15 - 8/15

Combined design and manufacturing internship, accomplishments included:

- * Worked with Senior Engineer to design Polypropylene Batch Pickling Plant tanks on AutoCAD and fully documented the design process
- * Communicated with shop employees to resolve problems encountered during assembly

ACADEMIC EXPERIENCE

Design Project, Penn State Behrend, Erie, PA

9/14 - 5/15

In conjunction with professional engineers and Penn State engineering faculty:

- * Designed and tested improvements to The Miller Manhandler man-rated work winch
- * Conducted stress analysis using Finite Element Analysis
- * Redesigned parts, selected materials, and prototyped design

COMPUTER SKILLS

PRO / ENGINEER
Ansys

AutoCAD
Excel

Word
Project

UNIX
PowerPoint

Visio
Access

ACHIEVEMENTS AND ACTIVITIES

Harding CNC lathe operator's hands-on training course

American Society of Mechanical Engineers, Secretary of student chapter

Society of Manufacturing Engineers, Chapter 8 Bulletin Editor

Financed college by working 25 hours weekly during each semester

OTHER EXPERIENCE

Salesman, Dick's Sporting Goods, Erie and Cranberry, PA

10/13 - Present

Produce Clerk, T-Bones, Wexford, PA

7/11 - 10/13

SAMPLE: Engineering student

Jordyn L. Ohio

123 Chestnut Street • Pittsburgh, PA 10004 • (412) 555-1234 • JLO123@psu.edu

EDUCATION:

Bachelor of Science in Electrical Engineering
Behrend Honors Program
Penn State Erie, The Behrend College

Major GPA 3.56
Overall GPA 3.24
May 2019

SPECIAL SKILLS:

Bilingual – write and speak German
Dedication and motivation to make ideas a reality, completing projects and assignments early
Strong desire to learn, consistently seeking new knowledge with independent study and optional work

ACADEMIC EXPERIENCE:

Circuits and Devices	Engineering Design and Graphics
Control Systems	Signals and Systems

Acquired knowledge and understanding for bringing an idea to life through planning and experimentation by building a model car to meet specific standards
Analyzed electrical circuits, signal devices, and designed alternative component structures
Developed skills in logic design, digital systems, combinational and sequential circuit design
Worked in a team of 5 to identify a potential design project and sought industry sponsorship

COMPUTER SKILLS:

C++, C#, VB, P-Spice, Xilinx, Linux, Solidworks, CAD, Word, Excel, Access, PowerPoint

ACTIVITIES:

Society of Women Engineers – Member (2015-Current)
Institute of Electrical and Electronics Engineers – Member (2015-Current)
Almy Hall Council – Floor Representative – (2015-Current)
Related residents' concerns to council to resolve issues in a practical and sensible manner
Pennsylvania Junior Academy of Science – Participant (2012-2015)
Earned second place for extending rechargeable battery life project in state competition
Designed projects and presented results in a formal environment
Odyssey of the Mind – Participant (2010-2014)
Cultivated confident public speaking skills, presenting to audiences of 10 to 150
Worldwide building competition to develop problem-solving skills using creativity and risk-taking

AWARDS:

SciTech Scholarship Recipient (2015-Current)
DeFrees Family Scholarship for Behrend and Schreyer Scholars (2016-2017)
Harriet Behrend Ninow Memorial Scholarship awarded for academic excellence (2015-2016)
Bausch and Lomb Medal for Excellence in Science (2011)

OTHER EXPERIENCE:

Caterer, Penn State Housing and Food Services, Erie, PA (August 2015-Current)
Housekeeper and Front Desk Clerk, Ramada Inn, Pittsburgh, PA (July 2013-December 2014)
Dog Walker, The Crate Escape Pgh, Pittsburgh, PA (May 2013-August 2013)

[Linkedin.com/jordyn-ohio](https://www.linkedin.com/in/jordyn-ohio)

SAMPLE: First Year Student
Engineering student

Samantha Burke

111 College Drive
Erie, PA 16555

(555) 123-4567
szb5555@psu.edu

Objective:

An engineering 2017 summer internship utilizing my skills in product design, testing, and manufacturing

Education:

Penn State Erie, The Behrend College

Bachelor of Science in Mechanical Engineering

- Behrend Honors Program

Graduating May 2020

GPA 3.13

Taylor Ailderdice High School

AP Coursework: Chemistry and Calculus

Graduated June 2016

GPA 3.72

Engineering Skills:

Math and physics

Engineering calculations

Solid modeling and drafting

Problem-solving

Creative thinking

Manufacturing materials and processes

Technical Experience:

Draftsman

JSA Architecture

- Assisted engineers and architects in the creation and modification of working drawings

Pittsburgh, PA

June 2016 - August 2016

Computer Skills:

CREO, MathCAD, AutoCAD, Excel, Word, PowerPoint

Work Experience:

Laborer

Adler and Sons Tree Service

- Run heavy machinery and perform various methods of tree removal; problem-solve complex issues

Pittsburgh, PA

June 2015 - Present

Crew Member

McDonald's

- Communicated customer requests with prep cooks; resolved customer concerns with orders
- Utilized time management by streamlining orders during peak hours and working as part of a team

Pittsburgh, PA

June 2014 - August 2014

Activities/Interests:

Member

Society of Women Engineers

Erie, PA

September 2016 – Present

Participant

Pennsylvania Junior Academy of Science

- Designed individualized scientific investigation and presented results in a formal environment, earning second place in state competition

Pittsburgh, PA

January 2015 – June 2016

Participant

Odyssey of the Mind

- Creatively solved problems in a team and designed structures in worldwide building competitions
- Developed innovative thinking skills and the ability to identify multiple solutions as well as set back

Pittsburgh, PA

October 2014 – June 2016

SAMPLE: Transfer student
Engineering student

Alexander R. Smith-Chappel

4567 Wood Haven Ave.
Erie, PA 16501
ars5555@psu.edu
(814) 897-5555

EDUCATION

The Pennsylvania State University, Erie, PA, Expected May 2019

- Major: Computer Science
- Minor: Management Information Systems
- Expected Certificates: Oracle eBusiness Suite; ERP with SAP
- Cumulative GPA: 3.64 / 4.00

Clarion University, Clarion, PA, Aug 2015-May 2016

- Computer Engineering and General Education courses
- Cumulative GPA: 2.95 / 4.00

COMPUTER SKILLS

C++ (advanced), MATLAB (advanced), Xilinx (beginner), AutoCAD (intermediate)
Access (intermediate), Dreamweaver (intermediate), Excel (advanced), Photoshop (intermediate)

ACADEMIC PROJECTS

Bank Account System Project

- Developed program using MATLAB for bank operation that involved new customer account creation, deposits and withdrawals, check balances, and a record of all functions in files
- Created functions and subfunctions, wrote loops, diagnosed problem areas

Data Structures and Algorithms Project

- Analyzed efficiency and implementation of common algorithms

Voting Program Project

- Designed and implemented voting program for local school district elections using Visual C++

TECHNICAL EXPERIENCE

Double Click Systems, Volunteer, Saint Marys, PA, Summers 2012-2014

- Gained experience with commercial and industrial computer systems
- Completed advanced component hardware repair and software installations
- Increased expertise in network protocols, including wireless

AWARDS AND ACTIVITIES

Game Development Club, Participant, Penn State Behrend, Aug 2016-Present

- Competed in 48-hour gaming marathon that raised money for children's health
- Fundraised \$550 for Saint Vincent Health System through Children's Miracle Network
- Toured hospital facility to see firsthand how the money raised can help patients

St. Mary's Baseball Team, Athlete, St. Mary's, PA, Feb 2012-Jun 2015

- Three varsity letters, 2014 Spirit and Hustle award for Behrend Lions
- Two-time All Star for Pennsylvania American Legion

Martial Arts Academy, Qualified Instructor, St. Mary's, PA, Jan 2007-Jun 2015

- Earned Black Belt after 8 years of training at Ryukyu Hon Kenpo-Kobujutsu Academy

Community Leadership Team, Project Manager, St. Mary's, PA, Jun 2014-Jun 2015

- Managed project of remodeling Saint Mary's Area HS Sports Complex

OTHER EXPERIENCE

A-One Painting and Sandblasting, Contractor's Assistant, Saint Mary's, PA, Summers 2011-2014

SAMPLE: Engineering student

Erica L. Nick

EricaLynNick@abcd.com
814-555-5556

123 Main Street
Erie, PA 16555

OBJECTIVE

An Engineering Sales Associate position using my communication skills and technical knowledge

EDUCATION

Plastics Engineering Technology, Bachelor of Science Overall GPA 3.30
• Penn State Erie, The Behrend College Graduation 12/16
• Dean's List Spring and Fall 2015

DESIGN AND PROCESSING EXPERIENCE

Engineering Internship; Zurn Industries, Commerce, TX 5/16 - 8/16
• Developed lean manufacturing tools and information boards for extrusion department
• Determined alternative uses for scrap PEX material, presented findings to managers
• Designed alignment system for online gauge
• Assisted with improvements for film wrapping of finished coils
• Improved training aides and manuals for extrusion recoil equipment
• Established safety guidelines for extrusion operators and conducted training

Senior Design Project; Penn State Behrend, Erie, PA 8/15 - 05/16
• Researched the performance of plastics exposed to ultraviolet radiation
• Designed and conducted experiment, analyzed data and authored report
• Presented "Investigating How Stress Will Affect the Weatherability of Plastic Materials" at ANTEC 2015 to audience of over 75 attendees

TEACHING AND RESEARCH EXPERIENCE

Injection Molding Workshop Presenter; Penn State Behrend, Erie, PA 1/16 - 5/16
• Taught fundamentals of injection molding processing techniques
• Presented training seminars, created a hands-on learning environment

Teaching Assistant; Penn State Behrend, Erie, PA 8/15 - 5/16
• Assisted in teaching Plastic Processing and Statistical Methods
• Prepared lab equipment and instructed students in proper use

Researcher and Grant Writer; Penn State Behrend, Erie, PA 8/15 - 12/15
• Prepared detailed information on multiple testing methods for plastic
• Compiled information into a PowerPoint and presented to faculty committee
• Researched Thermoformers and companies in search of a machine
• Prepared grants to begin a thermoforming elective
• Recipient of SPE Foundation/Thermoforming Division grant

COMPUTER SKILLS

FEA ANSYS	MoldFlow	Pro Mechanical	Excel/Access
Pro Engineer Wildfire	Pro Mold	Project	PowerPoint/Word

ACTIVITIES

Thermoforming Conference, Milwaukee, Wisconsin, Attendee 4/16
Society of Plastic Engineers (SPE), Member 8/13 - Present
• President 5/15 - 5/16
Society of Women Engineers (SWE), Member 8/13 - Present
• Secretary 8/14 - 5/15
Venango Chamber Orchestra, Tuba Player 8/12 - 8/14

Matthew Wilson

mww555@psu.edu • 555 North Street, Oil City, PA 16555 • 814-555-5678

Education

Penn State Erie, The Behrend College

Computer Engineering, Bachelor of Science

Certificate in Game Development: Technical Programming

Expected Graduation: May 2018

GPA: 3.31/4.00

Technical Experience

IT Intern, Pennsylvania Department of Transportation District 1, Oil City, PA

Summer 2015, Winter Breaks 2014 and 2015

- Provided computer technical support for District office and surrounding counties
- Assisted in the re-wiring of Centerville Training Center as part of IT team
- Supported individuals during the county technical asset inventory

Academic Experience

Electrical Circuitry

- Completed Microelectronics, Advanced Digital Design, Microprocessors, Advanced Programming using C++, VHDL, and MIPS

Advanced Digital Design

- Built a bank that would count various coins dropped in and give a total of the money
- Used motion sensors, operation amplifiers, FPGA board, and VHDL code

Technical /Computer Skills

- C++, VHDL, Front Page, MOUS certified, PSpice, Xilinx, Excel, Access, Word, PowerPoint
- Computer hardware and software knowledge, including installation and troubleshooting
- Experience with computer networking, such as Lan, Wireless, and Cisco systems

Leadership Experience

Vice President, Game Developer's Club, Penn State Behrend

August 2015 – Present

- Assist with facilitating club meetings for up to 20 members, give announcements and updates
- Recruit students who want to develop gaming skills and communicate benefits of participation
- Research possible game development projects to be completed by team

Teacher's Assistant, Public Speaking Course, Penn State Behrend

January 2016 – May 2016

- Helped teach 30 students the fundamentals of public speaking and speech techniques
- Created and delivered lesson workshops to teach various speech types and common pitfalls

Other Experience

Student Worker, Dobbins, Penn State Behrend

August 2014 – Present

- Direct student employees to provide quality service while maintaining a safe work setting
- Resolve initial scheduling and customer complaints; refer cases to professional staff as needed when suggested solutions are not agreeable

Front End Associate/Pharmacy Help, Eckerd Pharmacy, Erie, PA

February 2013 – August 2014

- Verified prescriptions to ensure accuracy and answered customer questions

Danielle Commons

2333 Riverside Drive ~Erie, PA 16555 ~ 617-475-5555 ~ dmc5000@psu.edu

- OBJECTIVE:** Seeking an editing position at Penguin Random House in New York upon graduation
- EDUCATION:** **Bachelor of Fine Arts in Creative Writing, concentration in Literature and Theatre** G.P.A. 3.47
The Pennsylvania State University, Erie, PA May 2017
Dean's List (Spring 16, Fall 15, Spring 14)
High Achievement Award by Association of Black Collegians
- WRITING EXPERIENCE:** **Assistant Editor** September 2015 to Present
Lake Effect, Erie, PA
Evaluating poetry, fiction, and non-fiction submissions for publication
Determining clarity, impact of message, and aesthetics of language
Proofreading final copies for any minor errors
Soliciting and corresponding with writers to derive more effective work
- President / Editor-in-Chief** September 2014 to Present
Roundtable Society, Erie, PA
Assessing and publishing work submitted to *RS Review* (Undergraduate Literary Magazine)
Corresponding with sponsors for the Undergraduate Literary Magazine
Planning, organizing, and hosting Open Mic-Nights and Writer's Sessions
Promoting and advertising events seasonally
- Contributing Writer** September 2013 to Present
Behrend Beacon, Erie, PA
Periodically researching and writing articles, conducting interviews, and editing content
Assisting with the layouts of the newspaper
- Copy Editor** May 2014 to August 2014
CSR (Children's Services of Roxbury), Boston, MA
Assisted in creatively improving the corporate website and newsletters
Proofread brochures and promotional flyers to reflect accuracy and consistency
Built and maintained excellent relationships with involved families
- LEADERSHIP EXPERIENCE:** **Assistant Director / Stage Manager** January 2015 to May 2015
Director's Circle Theatre, Erie, PA
Surveyed blocking and any script changes
Assisted the director in managing rehearsals
Managed prop placement, including pre-set before performances
- President** September 2014 to May 2015
Perry Hall Council, Erie, PA
Planned and organized Perry Hall social events
Established new and innovative creative projects to engage new residents and build community
Wrote and monitored Student Government funding proposals, resulting in \$2500.00 grants received
- LEGAL EXPERIENCE:** **Executive Assistant** May 2014 to December 2014
Law Firm of Susan K. Howards, Brookline, MA
Organized, then proofread criminal cases, maintained electronic databases and prepared legal briefs
Corresponded with clients and sustained excellent relationships
- ADDITIONAL SKILLS/ACTIVITIES:** **Languages: English (fluent), French (fluent), Hindi and Latin (advanced)**
Computer: Microsoft Office Suite; Adobe PageMaker, InDesign, Photoshop
Community Service: Samaritans of Boston, Shopping Program for the Elderly, PEPP Tutoring

SAMPLE: H & SS student

HANNAH L. SENAT

Until May 15, 2016: Penn State Behrend, Box 12345, Erie, PA 16563

After May 15, 2016: 123 Daffydawn Lane, McMurray, PA 15555

hannah5555@yahoo.com

216-555-5555

EDUCATION

Bachelor of Arts in Communication 3.53 GPA

Penn State Erie, The Behrend College

May 2018

- Minor in Marketing
- Certificate in Public Relations

COMMUNICATIONS EXPERIENCE

Humanities and Social Science Advocate, Academic and Career Planning Center (ACPC)

Penn State Erie, The Behrend College

August 2016 – Present

- Communicate the value of ACPC services through classroom presentations and outreach
- Promote departmental events using social media, including Facebook and LinkedIn
- Contribute relevant articles to newsletter publications and department website

Special Events Intern, Autism Society

Northwestern Pennsylvania

May 2016 – August 2016

- Developed brochures and posters to increase written communication with parents
- Created advertisements and invitations for special events within the community
- Prepared and coordinated various event fundraisers, including the Autism Walk

Receptionist/Office Assistant, Coldwell Banker Real Estate

McMurray, Pennsylvania

May 2015 – August 2015

- Competently assisted multi-million dollar producers in organizing paperwork
- Diligently supported Administrative Assistant in general office tasks

COMPUTER SKILLS

Final Cut Pro – Photoshop – Sound Forge – Word – Excel – PowerPoint – Publisher – Access

LEADERSHIP EXPERIENCE and ACTIVITIES

Head of Formal Chair, Lion Ambassadors

Fall 2015 – Spring 2016

- Planned and executed end-of-year formal for up to 60 individuals
- Served on the Executive Board, collaborated to make major organizational decisions

Resident Assistant, Penn State Erie, The Behrend College

Fall 2015 – Spring 2016

- Manage a residence hall of 48 diverse undergraduate students
- Conduct monthly meetings to discuss events, concerns and developments to ensure that students are knowledgeable of all pertinent information

HONORS and AWARDS

Omicron Delta Kappa, National Leadership Honor Society,

Fall 2016 – Present

Dean's List

Fall 2015, Spring 2016

Lambda Sigma, Sophomore Honor Society,

Academic Year, 2015 – 2016

www.linkedin.com/pub/hannahsenat

Traditional companies may prefer
traditional résumés

HANNAH L. SENAT

216-555-5555

hannah5555@yahoo.com

Until May 15, 2016:

Penn State Behrend, Box 12345, Erie, PA 16563

After May 15, 2016:

123 Daffydown Lane, McMurray, PA 15555

INTEREST AREAS

Advertising
Video Production
Public Relations
Marketing

COMPUTER SKILLS

Final Cut Pro
Photoshop
Sound Forge
PowerPoint
Publisher
Access
Excel
Word

HONORS and AWARDS

Dean's List
Academic Year 2015-2016

Omicron Delta Kappa,
National Leadership Honor Society
Fall 2016- Present

Lambda Sigma,
Sophomore Honor Society
Academic Year, 2015-2016

EDUCATION

Penn State Erie, The Behrend College
Graduating May 2018
Bachelor of Arts in Communication
Minor in Marketing
Certificate in Public Relations
3.53 GPA

COMMUNICATIONS

EXPERIENCE

Humanities and Social Science Advocate Academic and Career Planning Center (ACPC)

Penn State Erie, The Behrend College

August 2016 – Present

Communicate the value of ACPC services through classroom presentations and outreach

Promote departmental events using social media, including Facebook and LinkedIn

Contribute relevant articles to newsletter publications and department website

Special Events Intern

Autism Society

Northwestern Pennsylvania

May 2016 – August 2016

Developed brochures and posters to increase written communication with parents

Created advertisements and invitations for special events within the community

Prepared and coordinated various event fundraisers, including the Autism Walk

Receptionist/Office Assistant

Coldwell Banker Real Estate

McMurray, Pennsylvania

May 2015 – August 2015

Competently assisted multi-million dollar producers in organizing paperwork

Diligently supported Administrative Assistant in general office tasks

LEADERSHIP

EXPERIENCE

Head of Formal Chair

Lion Ambassadors

Fall 2015 – Spring 2016

Planned and executed end-of-year formal for up to 60 individuals

Served on the Executive Board, collaborated to make major organizational decisions



www.linkedin.com/pub/hannahsenat

Consider company culture and position when preparing a designed résumé format

SAMPLE: FIRST YEAR STUDENT
H & SS student

Elizabeth Turner

111 College Drive
Erie, PA 16555

(555) 123-4567
adt5555@psu.edu

Objective: To obtain a Summer 2017 internship at the Multicultural Community Resource Center in Erie

Education:

Penn State Erie, The Behrend College

Graduating May 2020

Bachelor of Arts in Political Science
Minor in International Studies
Certificate in Crime, Psychology, and Public Policy
Behrend Honors Program

Gannon University

January 2016 - August 2016

Dual Enrollment Coursework: North American politics and International Relations

McDowell High School

Graduated June 2016

AP Coursework: English and Psychology

Cumulative GPA 3.92

Academic Experience:

North American Politics

Summer 2016

Studied international relations between United States and Canada, with a focus on comparing government institutions, election systems, federalism and regionalism

- Completed a research paper detailing the events at Fort York during the War of 1812
- Spent one month within Toronto, Canada to experience first-hand differences between the political cultures of both countries

International Relations

Spring 2016

- Examined and presented specific theories of international behaviors through research and reporting
- Took the lead of final group project by compiling research on international views of nuclear weapons

Leadership Experience:

E-Board Member, Reality Check

August 2016 - Present

- Organize volunteer opportunities and offer time and assistance within the Erie community
- Schedule and verify travel arrangements for a group of over 20 individuals
- Interact with a variety of populations through service projects

Fundraiser, Grassroots Campaign

Summer 2015

- Served as Team Lead to a group of twelve canvassers, cashing out and logging final earnings for my team
- Consistently met quotas and demonstrated poise while engaging people on the street to raise funds

Computer Skills:

Excel, Publisher, PowerPoint, internet research using ProQuest, and Word

Other Experience:

Laborer, Adler and Sons Tree Service

May 2015 - Present

- Operate heavy machinery and perform various methods of tree removal

Server, Eat n' Park Family Restaurant

May 2014 - August 2015

- Used communication skills to resolve customer issues and receive compliments graciously

Alex Turnbull

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Education

The Pennsylvania State University – Erie, PA	Expected 05/17
Bachelor of Arts in Psychology	Overall GPA 3.35
<ul style="list-style-type: none"> - Certificate in Behavioral Health Counseling Psychology 	

Human Services Experience

Mentor, Big Brothers Big Sisters	06/15 – Present
<ul style="list-style-type: none"> - Serve as a role model to four local children from single parent families - Support children by providing positive social and recreational rapport-building opportunities 	
Youth Mentor, Penn State Educational Partnership Program (PEPP)	02/14 – 5/14
<ul style="list-style-type: none"> - Supported at-risk students at Wayne Elementary School by providing academic tutoring within a structured setting - Discussed ways to improve themselves and their behavior through positive relationships 	

Customer Service Experience

Sales Clerk, Giant Eagle, Erie, PA	06/13 – Present
<ul style="list-style-type: none"> - Provide customers with friendly service and assist them with purchases - Assist management in organizing and monitoring inventories for three separate departments 	
Sales Associate, Dick's Sporting Goods, Erie, PA	09/11 – 05/13
<ul style="list-style-type: none"> - Worked directly with department managers to complete plan-o-gram product set up - Reduced waste and shrinkage by 5% in three months by increasing inventory tracking - Set and exceeded daily and weekly sales goals for my department 	

Research

Presenter, International Congress of Psychology Conference	09/15
<ul style="list-style-type: none"> - Presented <i>Personality Factors Contributing to Bullying within Middle School Students</i> to an international audience within South Africa 	
Researcher, Independent Study	08/14 – 05/15
<ul style="list-style-type: none"> - Conducted research on personality factors and forms of bullying within middle school and high school students - Presented at Western Pennsylvania Sigma Xi Research Conference 04/15 	

Activities / Certifications / Clearances

Psi Chi National Honor Society	08/15 – Present
CPR Certification	12/13
First Aid Certification	12/13
Act 33/34 Clearances	10/13

Computer Skills

SPSS; Microsoft Excel, PowerPoint, Word, Access; Adobe Photo Shop

Noor Yarnall

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111 Sample Flats Road
Corry, PA 11111

OBJECTIVE

To obtain the Content Production Internship at Trailer Park, Inc in Hollywood, CA for Summer 2017

EDUCATION

The Pennsylvania State University: Erie, PA

December 2018

- ❖ Bachelor of Arts in English: *Literature, Film, and Culture Option*
- ❖ GPA: 3.29 - Dean's List: Fall '15, Summer '16, Fall '16
- ❖ Graduating one semester early

ACADEMIC EXPERIENCE

Ethics Project

Fall 2016

- ❖ Researched and presented information to peers regarding ethical dilemmas including laws on euthanasia, abortion, underage drinking, and drug misuse

Paradise Lost Research Project

Spring 2016

- ❖ Completed extensive research identifying relevant uses of The Bible in *Paradise Lost*
- ❖ Created in-depth analysis of the presence of *Paradise Lost* and The Bible in *Frankenstein*
- ❖ Identified relevant sources and analyzed information presented by various authors and critics

Critical Reading and Analysis

Fall 2015

- ❖ Conducted research on classic and modern theories, then analyzed and critiqued current events in comparative, persuasive essays
- ❖ Received training in writing arguments with supporting details

VOLUNTEER EXPERIENCE

Multicultural Community Resource Center: Erie, PA

January 2016 – May 2016

- ❖ Tutored foreign middle and high school students from Iran, Iraq, Kuwait, and Puerto Rico.
- ❖ Helped with school work and teaching English as a second language
- ❖ Used precise language to avoid misinterpretation, while facilitating clear communication
- ❖ Gained insight into different cultures and viewpoints, as well as received a unique perspective on students' perceptions of being labeled an outsider or viewed as a terrorist

Christmas in July, Samaritan's Purse: Houston, TX July 2015

- ❖ Prepared hundreds of gift-filled shoe boxes to benefit children in over ninety-five countries

ACTIVITIES

- ❖ Freshman Hall Council: Debated and discussed issues affecting residents
- ❖ Intramural Sports: Volleyball and basketball
- ❖ St. Thomas the Apostle Church: Member, active in Campus Ministry Mass

WORK EXPERIENCE

Applebee's Restaurant: Erie, PA

August 2014 – Present

- ❖ Offering customer service while multitasking in a hectic environment
- ❖ Developing conflict resolution skills in maintaining customer satisfaction
- ❖ Gained confidence in making sound decisions, enforcing policies, and communicating effectively

Jessica Yahn

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EDUCATION:

Penn State Erie, The Behrend College
Bachelor of Arts in Childhood and Early Adolescent Education
Minor in Special Education

May 2016
GPA 3.58

CERTIFICATION:

- Pennsylvania Preschool – Grade 4 Elementary Teaching Certificate

TEACHING EXPERIENCE:

Student Teacher

Hubbard Elementary School, Chicago, IL Spring 2016

- Designed and implemented lesson plans for third and fourth grade classes introducing geometry and basic algebra using mathematics software
- Motivated students to enjoy math by inviting speakers to class who use math in their careers
- Assessed students' progress daily in math concepts
- Utilized Microsoft Excel spreadsheet software to record grades

Teaching Practicum

Wattsburg Elementary School, Erie County, PA Fall 2015

- Designed and implemented developmentally appropriate activities for first grade students
- Included opportunities to increase vocabulary as well as concrete math activities

Assistant Teacher

Migrant Education Program, Brown City, IN Summers 2014-2015

- Taught arithmetic, reading, and physical education to bilingual students in groups of 10-20
- Provided basic computer instruction and utilized software for remedial education

Classroom Aide

YMCA Preschool, Erie County, PA Fall 2013

- Constructed classroom activities for language development and concrete math manipulatives

EDUCATION RELATED EXPERIENCE:

Tutor

Boys & Girls Club, Erie, PA October 2012-Present

- Volunteered to assist in the implementation of the "Math is Fun" Program for troubled youths
- Organized annual mathematics Olympics in a team with 8 professionals
- Coached second through fourth graders in math concepts using concrete materials

Summer Camp Coordinator

Math in the Park: Chicago Inner city Education Society, Chicago IL Summer 2013

- Developed daily curriculum for math camp
- Implemented camp program with over 100 children (ages 6-12)

COMPUTER & LANGUAGE SKILLS:

- Mathematics software: Geometer's Sketchpad, Geometric Supposer, Logo and Derive
- Microsoft Office Suite, Prezi, Dreamweaver
- Conversational knowledge of Spanish

SAMPLE: Science student

John R. Somers

jrs4444@psu.edu

444 Park Road, St. Mary's, PA 15857

(814) 444-4444

EDUCATION

Penn State Erie, The Behrend College

Expected Graduation May 2019

Bachelor of Science in Chemistry

- Biochemistry Option
- GPA: 3.64 / 4.00

TECHNICAL EXPERIENCE

Laboratory Technician, Penn State Behrend, Spring 2016 – Present

- Schedule and supervise student workers
- Act as Safety Coordinator for the Chemistry and Physics Departments
- Prepare undergraduate chemistry and physics labs
- Organize equipment, mix and standardize acid and base solutions, dispose of hazardous waste, maintain lab equipment and troubleshoot for faculty lab set-up

Undergraduate Research Assistant, Penn State Behrend, Fall 2015 – Spring 2016

- Used a scanning electron microscope to analyze zeolite thin films, while using a UV/Vis spectrophotometer to analyze their level of dye loading
- Studied properties of ZSM-5 zeolites, focusing research on the synthesis of zeolite thin films and maximizing their dye loading ability with Brooker's merocyanine
- Presented research at National Conference on Undergraduate Research (NCUR), 2015 and Penn State Behrend Undergraduate Research Conference, 2016

LABORATORY EXPERIENCE

Spectroscopy: Nuclear Magnetic Resonance, Fluorescence, Mass, Infrared, UV/Vis and Atomic Absorption

Organic Synthesis, DNA and RNA extraction, Hydrogen Reduction

COMPUTER SKILLS

ChemDraw, BLAST, Oscale, Microsoft Office (PowerPoint, Outlook, Excel, Word)

ACTIVITIES

American Chemical Society Member, Fall 2015 – Present

Penn State Behrend Chemistry Club, Fall 2015 – Present

Penn State Behrend Baseball, Fall 2015 – Present

- Spirit and Hustle award, 2015/2016 Academic Year

Martial Arts, 8 years training

- Black Belt, Ryukyu Hon Kenpo-Kobujutsu
- Qualified instructor

OTHER EXPERIENCE

Lighting Technician, A-One Lighting, Erie, PA, Summers 2014 – 2015

- Responsible for the removal, replacement and repair of fluorescent lighting fixtures throughout businesses within New York and Pennsylvania

Amanda L. Benson

1234 Summer Ave. * Corry, PA 16555 * (814) 555-1234 * alb5555@psu.edu

OBJECTIVE

A nursing position with an interest in pediatrics or orthopedics

EDUCATION

The Pennsylvania State University, Erie, PA

- **Bachelor of Science in Nursing** Expected 5/17(GPA 2.99)
- **Associate of Science in Nursing** Graduated 5/15 (GPA 2.94)

CLINICAL EXPERIENCE

Pediatric	Intensive Care	Critical Care
Orthopedic	Pediatric Mental Health	Medical Surgical
Cardiovascular Intensive Care	Adult Mental Health	Oncology
Neurological	Emergency Department	Geriatric
Cardiac Rehabilitation	Surgical	Obstetric

- Completed rotations at Saint Vincent, Millcreek Community, and UPMC Hamot hospitals
- Conducted nursing assessments with appropriate documentation on assigned patients
- Administered medications to assigned patients and monitored progress
- Provided patient education and self-care demonstrations
- Exceeded expectations in professionalism by balancing care and efficiency

CERTIFICATIONS

NCLEX	(6/16)
Advance Cardiac Life Support	(4/15)
Basic Life Support (9/13)	

LEADERSHIP EXPERIENCE

Reality Check (Volunteer and Service Learning)	
➤ President	(8/15-05/16)
➤ Vice President	(8/14-08/15)

COLLEGE ACTIVITIES

Joys of Nursing Club	(8/14-Present)
Protestant Campus Ministries	(8/14-Present)
Trigon	(9/13-Present)

COMMUNITY INVOLVEMENT

Habitat for Humanity, Volunteer, Erie, PA	(9/12-Present)
AMBA Blood Screening, Volunteer, Corry, PA	(4/15, 4/16)
30 our Famine, Fundraising Volunteer, Erie, PA	(2/13, 2/14)
Presbyterian Disaster Assistance, Volunteer, Gulfport, MS	(3/13)

OTHER EXPERIENCE

Augie's Pizza, Food Service Employee, Corry, PA	(7/11-Present)
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BRANDON A. GLENHILL

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BIOLOGY EXPERIENCE

Biology Intern, PA Department of Environmental Protection, Erie, PA (5/2016 to 8/2016)

- Assisted biology faculty at Penn State in assessing the abundance, levels, and growth in density of invasive species in regional waterways
- Collected data and assisted with study and removal of invasive species
- Conducted extensive research and created reports; presented findings to department research team and at regional staff training program

Research Project, Penn State Behrend, Erie, PA (9/2015 to 5/2016)

- Conducted studies on the effectiveness of antimicrobial coating on handrails around campus
- Collected samples weekly to test microbial and silver concentrations on each handrail
- Recommendations were made, outlining the effectiveness for potential use in the future

TECHNICAL SKILLS

Scanning Electron Microscope
Polymerase Chain Reaction (PCR)
Microbiological Culturing

Field Collection
DNA Sequencing
Autoradiography

Gas Chromatography
Tissue Culture Techniques
Fluorescent Staining

COMPUTER SKILLS

SAS, MATHCAD, Front Page, HTML, Excel, Access, PowerPoint, Publisher

ACTIVITIES and COMMUNITY INVOLVMENT

Biology Club, Member, President (Member since 2015; President 2016 to Present)

- Run meetings and delegate responsibilities to other members, when needed
- Supervise members to ensure delegated tasks and projects are completed according to specification

Greener Behrend Club, Member (9/2014 to Present)

- Plan and organize events to educate students on sustainability issues within the campus
- Implement strategies to encourage campus participation in ecological sustainability

Habitat for Humanity, Volunteer (9/2014 to Present)

- Serve as a volunteer teacher for educational programs within Youth Activities
- Volunteer on the construction team for projects around the Erie community

Brevellier Village, Activities and Programming Aide, Erie, PA (6/2014 to 6/2016)

EDUCATION

The Pennsylvania State University, Erie, PA
Bachelor of Science in Biology

Expected May 2018
Minor in Chemistry

OTHER EXPERIENCE

Fairview High School, Lifeguard, Erie, PA

(9/2013 to 6/2014)

Kwik Fill Minimart, Clerk, Erie, PA

(6/2013 to 9/2013)

SAMPLE: Science student

MATTHEW B. TIGRESS

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Erie, PA 16555
814-555-5555
mbt5999@psu.edu

CAREER OBJECTIVE

Seeking employment in applied mathematics or statistical methods in quality assurance

EDUCATION

Mathematics (Business Option), Bachelor of Science	3.68 Overall GPA
Penn State Erie, The Behrend College (PSB)	May 2017
Certificate in Actuarial Mathematics and Statistics	12 credits
Emphasis in Logistics and Management	10 credits

RELEVANT EXPERIENCE

Mathematics Tutor, Learning Resource Center, (PSB) (Sep 2014 to Present)
Assisted college students in groups and on a one-to-one basis in various areas of mathematics ranging from basic college algebra to calculus and analytic geometry

Actuarial Intern, Erie Insurance Group, Erie, PA (May 2016 to Aug 2016)
Completed data input and analysis using multiple SPSS custom syntax procedures
Conducted surveys and analyzed loss classes to determine outliers
Assisted in data exhibits and report creation for executive-level presentations

RELEVANT COURSEWORK

Logistics Systems	ANOVA/MANOVA	Real Analysis I
Statistical Analysis I, II	Abstract Algebra	Vector Analysis
Regression Analysis	Matrices	Strategic Planning

Completed projects in regression and multiple regression analysis, developed predictive models from complex data sets
Conducted analytical studies in operations research and manufacturing efficiency
Worked in a team to create a mock company's strategic plan, including budget forecasts and expense tracking and analysis

OTHER EXPERIENCE

Cashier, Country Fair Convenience Store, Erie, PA (Summers 2014 and 2015)
Developed patience and improved communication skills dealing with diverse customers
Demonstrated responsibility opening and closing the store with manager supervision

Assistant Manager, Dairy Queen, Erie, PA (Dec 2012 to Aug 2013)
Trained new employees, scheduled work hours, resolved staff conflicts
Prepared payroll when manager was away from store

HONORS AND ACTIVITIES

Omicron Delta Kappa, National Leadership Honor Society, PSB	(Apr 2016 to Present)
Treasurer and Executive Board Member	(Apr 2016 to Present)
Mathematics Club, PSB	(Sep 2013 to Present)
Volunteer, Math Options Career Day	(Every May 2014 to Present)

LinkedIn available at [linkedin.com/matthew-tigress](https://www.linkedin.com/matthew-tigress)

Cheyenne Junker

123 Main Street, Erie, PA 15555

LinkedIn: [linkedin.com/in/cheyennejunker](https://www.linkedin.com/in/cheyennejunker)

(814) 555-5555, caj5555@psu.edu

BUSINESS EXPERIENCE:

Admissions Assistant

Penn State Erie, The Behrend College, Erie, PA Sep. 2015 to Present

- Assist financial aid and admissions counselors, students, and parents with proper procedures
- Interact skillfully with parents and students when discussing personal financial concerns
- Organize major mailing and recruitment projects efficiently, before deadlines and without errors

Rover

Adecco Temp - Assignment at Eriez Magnetics, Erie, PA Jul. 2013 to May 2015

- Completed special projects for engineering and human resources departments
- Performed secretarial support in engineering, including data entry and reports
- Provided vacation or sick leave relief and served as switchboard and mailroom back up

Production Secretary

Adecco Temp - Assignment at Lord Corporation, Erie, PA Oct. 2010 to May 2013

- Worked extensively with Word, Excel, Access, PowerPoint, Outlook and Mainframe systems
- Had organizational responsibilities for over 200 employees
- Purchased supplies after soliciting competing bids
- Matched invoices with packing slips and reconciled credit card purchases

Accounting Clerk, Construction Coordinator, and Maintenance Manager

Patterson-Erie Corporation, Erie, PA Feb. 2009 to Sep. 2010

- Maintained completely the accounting records for 6 Burger King Restaurants
- Coordinated and set maintenance priorities for 39 Burger King Restaurants
- Facilitated communications with vendors and purchasing departments
- Assisted with the purchase process for new equipment and contracts for construction
- Verified delivery dates and times for equipment purchases
- Traveled to store to verify equipment received for new and remodeled restaurants

Switchboard Operator and Mailroom Clerk

Patterson-Erie Corporation, Erie, PA Jul. 2005 to Feb. 2009

- Conducted parts inspection with customer and government specifications
- Provided administrative support to multiple departments

EDUCATION:

General Arts and Sciences, B.A., Penn State Erie, The Behrend College May 2017

- Social and Behavioral Sciences Focus

General Business, A.S., Penn State Erie, The Behrend College May 2015

Math and Accounting Coursework, Community College of Allegheny County 2004 to 2005

ACTIVITIES AND HONORS:

- Penn State Behrend Dean's List (4 semesters)
- President, Behrend Returning Adult Student Organization
- Joseph H. De Frees Scholarship Award
- Volunteer, Erie Planetarium
- Den Leader, Pack 79 Cub Scout