

# Learning Resource Center

203 Lilley Library, Penn State Erie, 4951 College Drive, Erie, PA 16563  
Phone: 814/898-6140 Fax: 814/898-6567  
behrend.psu.edu/lrc

Dedicated to Continuous Improvement in Learning and Academic Achievement

## Tutor Application

Name Your name

Student I.D. Your student I.D.

E-mail Your PSU e-mail

Cell Phone Your cell phone number

Local Phone Local phone number, if applicable

Major Your major

Minor Your minor

Semester Standing Select semester.

GPA Your GPA

Are you eligible for Work Study? Select yes or no.

Check subject(s) you would like to tutor:

Mathematics  Writing

other (please list, along with the name of the instructor who taught the course)

Course	Instructor
Course	Instructor's name
Course	Instructor's name
Course	Instructor's name
Course	Instructor's name

How many hours each week are you willing to tutor? Number of hours

Expected graduation date Enter date.

Do you plan to transfer to another campus? Select yes or no. If yes, when? Enter semester.

If you plan to participate in an internship, practicum, or study abroad program, please indicate:

Program	Semester(s)
Program	Semester
Program	Semester

List any current employment:

List any training/experience that is relevant to the duties of tutors as you perceive them (public speaking, time management, leadership, etc.):

List training/experience.

Employment	Hrs/Week	Duties
Enter employment.	Hours	Enter duties.
Enter employment.	Hours	Enter duties.

List past extracurricular activities and describe responsibilities and/or positions held:

Activity	Responsibilities/positions
Activity	Responsibilities/positions
Activity	Responsibilities/positions
Activity	Responsibilities/positions

### Supporting Materials

- **Two faculty references:**

1. Faculty name                      E-mail: E-mail address
2. Faculty name                      E-mail: E-mail address

- A brief essay (one-half to one page, double-spaced) stating your reasons for tutoring and anything else you would like us to know about you.
- Applicants for writing tutoring must also submit a writing sample, preferably an analytical paper.

Because tutors are role models for other students, any violation of academic integrity automatically disqualifies an applicant. Along with reviewing this submitted application and contacting the references listed, the LRC will obtain a transcript of your academic record.

For the purpose of this application only, by signing below I give my permission for the Office of Student Affairs to confirm to the LRC that there are no academic integrity violations on my record and for the LRC to receive a transcript of my academic record.

Signature

Date: Select date.

**SIGNATURE NOT REQUIRED IF SUBMITTED VIA E-MAIL.**

(Rev. 5/30/2014)