

Penn State Behrend Faculty Council

Monday, November 27, 2017

4:00 p.m. in Reed 114

***Present:** Laurie Urraro, Tim Krause, Sharon Gallagher, Jane Ingold, Ralph Ford, Pam Silver, Ivor Knight, Joe Previte, Robin Panda, Nicole Schoenberger, Eric Corty, Sarah Whitney, David Waples, Steve Strom, Alicyn Rhodes, Tiger Yu, Tyler Dulaney, Moustafa Elhadary, Ozgun Caliskan-Demirag*

Call to order: Laurie Urraro called the meeting to order at 4:04 pm.

Approval of minutes: Sharon Gallagher moved to approve the minutes as written and Ozgun Caliskan-Demirag seconded. Motion passed.

Chair's Report:

A constitutional changes committee has been formed. Tim Krause will chair. He will be joined by David Dieteman, Jay Amicangelo, Gabby Dietrich, and Jalaa Hoblos .There will be an email early next semester asking for faculty proposals for amendments to constitution to be submitted five working days before faculty council. If it receives a 2/3 vote by Council it must be submitted to the Senate for a vote within 15 days. A vote requires a 51% majority of voting members of senate. All voting must be secret and anonymous and, if passed, must be reviewed at UP. It will there come back from them in four to six weeks.

She continues to attend CAC and CLT meetings. NTT document review comments were due before break. There have been stolen items from classroom and offices. Police and Safety cannot lock individual classrooms. Keep your offices locked.

She has been approached about the feasibility of a common hour.

Vice Chair: No report, but with regards to common hour, can we get a report from the registrar showing all classes?

Secretary: No report.

Past-Chair: No report.

Parliamentarian: Not in attendance.

Academic Computing: No report.

Athletics: Not in attendance.

Curricular Affairs: Not in attendance.

Faculty Affairs: Working on two charges. Ken Miller is working on staffing for the testing center. A subcommittee with one member of the research committee will examine how to use the research investment fund.

Research Committee: Sabbatical reviews are done and recommendations have been sent to the farmhouse. New guidelines will hopefully be published for next year.

Scholarship and Awards: The deadline is December 4 at midnight to submit nominations for university-wide student awards. An email will go out soon.

Student Life: Not in attendance.

Undergraduate Studies: Announcement for faculty research and advising awards will go out this week. The timeline was moved up to include nominations for December grads.

Institutional Education and Diversity: Nothing new.

Part-time Faculty: No report.

Faculty Senate Representative: Not in attendance.

Student Representative: Moustafa Elhadary and Tyler Dulaney gave a presentation about SGA priorities and activities:

Working on an SGA website which will include their constitution, minutes, SGA-related events, and more.

Student Affairs committee started a petition for affordable tuition. 1000 students filled out the form. They also asked about parking options.

Have been attending Freshmen Seminars to talk about on student engagement and are working on a video to be shown in classes next semester.

They are actively meeting with state and local reps and went to Jordan Road meeting at Harborcreek Township.

Diversity committee, International Student Organization and the Order of Omega raised \$600 for hurricane relief.

They approved six new clubs and have twelve pending and made improvements to their constitution.

President's Roundtable on Wednesdays: presidents and vice-presidents of all clubs network and generate ideas.

They passed out the Council legislation to start State Day. This mimics Hurst Day at Mercyhurst. It would be a day to celebrate Behrend and would also be a day of advising day. Discussion about this idea followed.

University-wide initiative in favor of online availability of grades. Students not using tools. Grades are not being posted in Canvas. Council of Commonwealth Student Governments have already passed legislation on it.

Faculty Appreciation Breakfast in December.

Ralph Ford: Students raise good issues. Timely feedback is important.

Pam Silver:

NTT Task Force will meet Friday to discuss the faculty survey.

Bulletin Project is to make a new online Bulletin. It is half marketing and half Bulletin tool available to the public. Chris Palattella is point person here. Document every major, minor, and certificate programs must be listed by January 19th. It is critically important to return any requests for information by the due date. Consequences of not doing so are completely outside the control of anyone at Behrend. Your program just won't appear in the Bulletin. Each program chair will receive document as close to complete as possible. They are asking for updates, comments, and edits.

Ivor Knight: No report.

Old Business: Tim Krause commented that he worked with Bill Gonda and Andy Herrera to figure out the correct name of Nicole's committee. The website should be correct now.

New Business: Laurie asked if we should look into the Common Hour. All other Commonwealth Campuses do it. Several departments have tried. Darren Williams was chair the last time it was discussed. To be shelved for discussion at a future Senate meeting.

Announcements: Next FAS Chat is in February. Faculty Forums will be renamed Faculty Luncheon Forums for the spring. Faculty Senate is tomorrow in Burke 180 at 4 PM. The next Council meeting has not yet been scheduled. University Faculty Senate (at UP) meets December 5 and January 23.

Adjournment: Tim Krause moved that the meeting be adjourned and Nicole Shoenberger seconded. Motion passed. Meeting was adjourned at 4:53 pm.