

## **Penn State Behrend Faculty Senate**

**February 28, 2018**

**4:00 PM Reed 117**

**Call to Order:** Meeting was called to order at 4:06 PM by Laurie Urraro.

**Approval of minutes:** Rod Troester moved that the minutes be approved as written. Tim Krause seconded. Motion passed.

**Officers:**

**Chairwoman Laurie Urraro:**

**NTT Task Force:** Thanks to Pam and the entire Fixed Term and Standing Non-Tenure Line task force (Rod Troester, Luciana Aronne, Vicki Kazmerski, Bob Roecklein, Tom Hemminger, Mike Lobaugh, Ozgun Demirag, Kathy Noce, Jay Amicangelo, Terry Blakney) for their work in creating criteria for the new titles under the new three-tier system of policy AC 21.

**Testing Center:** Thanks also to Faculty Affairs and Undergraduate Studies for securing for us a testing center!

**Election Update:** Due to UP requirements for the number of Senators who must run for an election (5 required), we need to re-do that part of the election for Senators; the election will be repeated with the same nominees (plus a new nominee).

**Students on Committees:** Committee chairs are reminded that if they have student members on the committees, please include them in all meetings, discussions, and decisions.

**Constitution changes:** Several suggestions were sent in by faculty for Constitution changes; these were compiled and reviewed by an ad hoc Constitution committee and, at our last Council meeting on 2-21-18, the list of suggestions was discussed and recommendations were made with regard to which proposed amendments will be voted on Per Article X Section 3: "If an amendment receives a two-thirds vote, by electronic ballot, of the Council's voting membership, it must be submitted to the membership of the Senate within fifteen working days. A vote by Faculty Senate is then scheduled to occur within the ensuing fifteen working days. Final College approval of the amendment requires a majority of the voting members of the Senate."

If these changes are voted through Council, they will then go to the faculty (within 15 days) and must receive a 51% vote; if that passes, the revised Constitution goes to UP for review.

Thus, if the new amendments pass at the level of Faculty Council, they will go to Senate: regardless of whether you vote for or against these changes, please vote.

The Constitution Committee is chaired by Tim Krause and has as its membership: Jay Amicangelo (SCI), Dave Dietemann (BUS) Gabby Dietrich (H &SS), Jalaa Hoblos (ENG).

**Activity Update:** She continues to attend both CAC and CLT meetings.

Common Hour Update: This topic of discussion was shelved due to time at the last Faculty Senate meeting. A charge has been added to Faculty Affairs to investigate the feasibility of a common hour here at Behrend.

**Tim Krause, Vice Chair:** In order for the changes in the constitution to pass, 51% of everyone who is eligible to vote must participate.

There were 15 suggestions that were ranked by the committee. Two were thrown out because they were administrative matters. There are five that will be voted on by the Senate membership:

Update for Fixed Term and Standing Non-Tenure Line policy change, including adding a Fixed Term and Standing Non-Tenure Line promotions committee.

Add graduate Faculty Affairs/Faculty nominations committee.

Descriptions of Council and Senate will be clarified.

Clarify nominations committee procedures.

Rewrite process of changing constitution.

Editorial changes can be made without a vote. They are working on what has to happen next. There was discussion of whether people could vote on individual changes or if they all had to be approved together. Luciana Aronne explained that when she was chair, the changes had to be voted on as a whole. There will be a comment period.

**Jane Ingold, Secretary:** No report.

**Sharon Gallagher, Past Chair:** No report.

**Luciana Aronne, Parliamentarian:** No report.

#### **Committees:**

**Robin Panda, Chair of Academic Computing:** Looking into issues with scheduling labs for one-off. They will send an email after break.

**Carol Wilson, Chair of Athletics:** Not present.

**Melanie Hetzel-Riggin, Chair of Curricular Affairs:** Not present.

**Ozgun Caliskan-Demirag, Chair of Faculty Affairs:** The testing center is open. Faculty are encouraged to use this space when necessary. This will have an effect on future resource allocation. A survey about the common hour was sent to full-time faculty and the committee met to analyze the results and comments. To get all points of view, they reached out to the SGA, the registrar, administration, and the scheduler for one school. They are consolidating the feedback and will make recommendations. The committee collected information from each school about their policies and practices in appointing, evaluating, and rewarding program chairs. They will make recommendations at a later date. (as reported by Chair Ozgun Caliskan-Demirag to Laurie via email).

**Alicyn Rhoades, Chair of Research:** Not present.

**Sarah Whitney, Chair of Scholarship & Awards:** The committee received 34 completed applications out of 42 nominations. This was a big yield and they thank everyone who nominated a student. They selected interview finalists and started the interview process. They plan to finish before spring break. (as reported by Chair Sarah Whitney to Laurie via email).

**Omar Ashour, Chair of Student Life:** Not present.

**Joseph Previte, Chair of Undergraduate Studies:** The testing center is up and being used. Glenn Kumhera is working with Emily Artello to understand the new Gen Ed requirements and the two of them have been working with faculty to educate them about the changes. They are also working a charge initiated by the SGA involving faculty returning work and posting grades in a timely manner. (as reported by Chair Joseph Previte to Laurie via email).

**Nicole Shoenberger, Chair of Institutional Education Diversity:** Nothing to report.

#### **Representatives:**

**Denise Divins and David Waples, Part-Time Faculty Representatives:** David commented that there are cases where classes have separate exam periods from their normal meeting times. Sometimes these interfere with other classes the students are taking David wondered about the policy for this. Pam is not aware of a policy or best practices. Pam will talk to Jane Brady about whether LionPath can handle it.

**Rod Troester, University Senate Faculty Representative:** Rod encourages all faculty to read the agenda. Important reports now available include an update on other locations implementing the Fixed-Term and Standing Non-Tenure line process and promotion to professor.

**Moustafa Elhadary, Student/Senate Representatives:** Not present.

**Dr. Ralph Ford, Chancellor:** Not present.

**Dr. Pam Silver, Interim Associate Dean for Academic Affairs:** The Bulletin project is moving forward. It includes a marketing piece, the Bulletin itself, and rap sheets. It will come back you for edits and changes. It is very important to get into the rough draft.

**Dr. Ivor Knight, Associate Dean for Research and Graduate Studies:** Not present.

**Old Business:** Laurie was asked who suggested we look into the Common Hour again but she does not recall.

**New Business:** None.

#### **Announcements:**

The first FAS Chat of the semester took place on Tuesday, February 27th, 4 pm, Metzgar and featured ABC and OACS.

The next FAS Chat is scheduled for Thursday, March 15th at 4 pm, Metzgar, and will feature Greener Behrend.

The first Faculty Luncheon Forum of the semester took place on February 23rd and was done in conjunction with students from SGA to discuss academic advising.

The next Faculty Luncheon Forum will take place on Friday, March 16th, and will be realized in conjunction with CORE and the Educational Equity and Diversity Office; featuring Chad Littlefield, TEDx speaker and cofounder of We!, the forum will aim to build relationships and break down barriers to foster a more collaborative, inclusive environment at Penn State Behrend; the event will start at 11:30 in the Smith Chapel worship area; all faculty and staff will be invited (more information forthcoming)!

The next Faculty Council meeting will be: Wednesday, March 28th, 4 pm, Reed 113.

The next Faculty Senate meeting will be: Wednesday April 4th, 4 pm, Burke 180.

Upcoming University Senate meetings (UP): March 13th, 2018 and April 24th, 2018.

**Adjournment:** Nicole Shoenberger moved that the meeting adjourn. David Waples seconded. Motion was passed. Meeting adjourned at 5:00 PM.