

February 2018

Advising Essentials, Issue #9

### Entrance to Major

The semester is well underway and it's the time when a lot of students are moving into their majors. Entrance to Major (ETM) is the point at which students move out of pre-major status and enter their particular degree program.

- When should a student enter their major? Some majors have controls in the form of credit windows, minimum GPA, or course requirements that students must obtain before they are able to move into the major. Students typically declare majors that are not under enrollment controls in their sophomore year.
- [Here](#) is the step-by-step process for students to enter their major on LionPath:
  1. Once the student is logged into LionPath, they can select "Academics" on the top right.
  2. From there, the student will scroll down and select "Academic Records" on the right hand side.
  3. In that menu, the student will select "Update Academics."
  4. The student will then be able to click in the white box and then click "Select Program/Major."
  5. If a student meets all ETM requirements for their intended major, they should be automatically approved. If a student has one or more ETM classes scheduled in the current semester, they will receive a conditional approval that is contingent on their successful completion of the course. A student might also receive a message stating that their request must first be reviewed by the Dean.
- Have a student who is in their major? You may need to run a Degree Audit or file an Exception Petition. For more information on this, please join the ACPC advisers and the Registrar's Office at the Faculty Adviser Professional Development Series presentations on February 28 or March 1. Sign up here (hyperlink: <http://www.signupgenius.com/go/20f0a4da9ad2aa4fe3-spring>).

As always, if you have any questions or concerns, please contact the ACPC at 814-898-6164 and an adviser will be happy to speak with you.

Thank you,

The ACPC Advisers