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## Transfer Credits

According to [Signature Report 9](#) from the National Student Clearinghouse Research Center, 33% of undergraduate students transfer during their time at college, some of them more than once.

What does this mean to you as a faculty adviser? The likelihood of working with students who have transfer credits is high. In addition to students who are transferring from one institution to another during their undergraduate careers, students may also have academic credits from other experiences such as dual enrollment, AP tests, or community college courses taken during summer semesters.

- **View a student's existing transfer credits in LionPath.** From the Advisee Student Center, select "Transfer Credit: Report" from the dropdown menu on the left. Here should be a list of any credits a student has submitted to Penn State. Incoming courses will be listed on the left and the course status or equivalency will be listed on the right. If equivalent, the Penn State course abbreviation and number will be displayed; courses titled "TRN" or "XFRPEN" are Transfer Pending Review which require the submission of the course syllabus for evaluation. If course information is not received, then transfer credits will be reassigned to general credit or "XFRGEN".
- **Find transfer course equivalencies at other institutions.** For students who have yet to submit their transfer credits or who are looking to take courses elsewhere over the summer, use the Transfer Subject Search in LionPATH. Follow this pathway: Main Menu → Records and Enrollment → Transfer Credit Rules → PennState XFR Subject Search.
- **Expedite the course review process.** Have students email course syllabi to [PreApproval](#). If not available electronically, direct students to mail syllabi to Undergraduate Admissions, the Pennsylvania State University, 201 Shields Building, University Park, PA 16802-1294. Students should indicate their name and PSU ID number in the subject line. Indicate institution and state course was taken, attach each syllabus as a separate pdf or Word file (attaching no more than four syllabi per email), and use a separate email for each institution.

For more information on all aspects transfer credits and the process, be sure to join the ACPC Advisers and the Admissions Office at the Faculty Adviser Professional Development Series presentation on March 20 or March 21! You can sign up [here](#).

As always, if you have any questions or concerns, please contact the ACPC at 814-898-6164 and an adviser will be happy to speak with you.

Thank you,

The ACPC Advisers