

FACULTY SENATE MEETING

Monday, November 12, 2018

11:30 AM - 12:30 PM – Reed 114

Faculty Council and Senate Website: <http://behrend.psu.edu/for-faculty-staff/committees/faculty-senate-and-council>

- I. Call to Order –Melanie Hetzel-Riggin, Faculty Council & Senate Vice Chair 11:33 AM
- II. Approval of minutes from September 20th, 2018 Faculty Senate Meeting
 - a. Mike Naber & Matt Swinarski
- III. Tim – Announcements
 - a. Recycling Task Force updates
 - i. Committee was formed with Tim and Rande as admins. Will try to have meeting before end of semester so they have a plan for next semester.
 - ii. Students are working on systems flow in the plastics lab
 - iii. They know Lion Ambassadors who are willing to work on collection and education efforts once plan is in place.
 - b. Graduate Affairs – have 3/5 reps. Still waiting on input from one school.
- IV. Reports from Committee Chair and Representative Updates
 - a. Fac Affairs – passed on to administration a recommendation for Undergrad Program Coordinator position for each school. Common Hour implemented within each school by Spring or Fall 2020. Added new charge to improve attendance at Faculty Senate meeting.
 - i. Pam – counted classes that meet during window – fewest classes to move would be 73. Problem comes up with lack of classrooms. Pam and Jane will continue to gather data and will present it at next meeting.
 - b. Research (Russ) - Reviewed sabbatical proposals and gave recommendations to administration.
 - c. Undergrad Studies – Met with Tim and gave them charges – Update – change in Gen Ed going well. Positive report back. One concern will be taken care of with time – courses are reserved for Freshmen, so Sophomores, Juniors, and Seniors cannot register until after Freshmen have.
 - i. Look at idea of timely grading. How to report to faculty that it is a problem that is not going away. Spoke to Pam and Ralph – Pam would like them to include a little more in it so they are meeting tomorrow and should have letter to faculty penned for beginning of semester. Most students do not know how to go about reporting or complaining about this issue.
 - ii. See Note attached to this email.
 - iii. PSU has policy on grades – by 12th week of semester – so students can decide to drop course.
 - iv. Tim – include grading policy in syllabus (like other little blurbs)
- V. New Business
 - a. Count Me In – Pam Silver, Interim Associate Dean for Academic Affairs
 - i. PowerPoint - Attached
 - ii. Suggestions (received by Pam from individuals) – Nearly all have been or will be implemented
 - iii. Question – Can we recruit from other campuses? This is difficult b/c of recruiting rules.
 - b. Timely Grading (see above)
 - c. Food Options in the Science Complex
 - i. Jessie Kibbe – Junior in Science Dept – initiated a petition to get food back in the science complex. Science Ambassadors supported petition. Over 900 signatures.

1. Planning on meeting again to discuss viable short-term options.
 2. Will send out a survey that will go out to campus soon.
 3. This is an issue that is controlled by Food Service at UP
 4. Can email Jessie at jyk5467@psu.edu
 5. Some have heard that science has to pick up part of the bill if they want a viable café option in the Science Building.
- d. Shortened Course Guidelines – should be available soon to look at and comment.

VI. Announcements

- a. Ken Miller – Knowledge Commons in library that includes testing center and wants input on what kind of abilities it should have. Send to Ken soon. ASAP. Include Email.
- b. Last FAS Chat in Metzgar on Thursday 4:15 featuring DOPE

VII. Adjournment – Mike Naber and Matt Swinarski. 12:40 PM