

**FACULTY COUNCIL MEETING**  
**Wednesday, September 12, 2018**  
**3:00 – 4:00 PM – Reed 112**

**Faculty Council Web site: <http://behrend.psu.edu/for-faculty-staff/committees/faculty-senate-and-council>**

- I. Call to Order – Tim Krause, Faculty Council & Senate Chair 3:00 PM
  - a. Approval of minutes from April 19<sup>th</sup>, 2018 Faculty Senate Meeting
    - i. Motion to approve – Luciana Aronne and Mike Naber
- II. Welcome and Comments from the Chair
  - a. Behrend Faculty Senate Constitution Changes – Final changes were approved on 8/28/2018 by the UP Faculty Senate and the revised version is on file with UP Faculty Senate and is posted on the Behrend website.
  - b. Constitution Day – 9/17/18
    - i. Committee
      1. Chris Fox, Asst. Director, Civic Engagement and The Smith Chapel
      2. Clark Tieman, Coordinator, Student Leadership and Involvement
      3. John Jarecki, President, Behrend Student Government Association (SGA)
      4. Russ Hall, Reference and Instruction Librarian
      5. Tim Krause, Faculty Senate and Council Chair
  - c. Recycling Task Force
    - i. Tim Krause, Faculty Senate Chair
    - ii. Randy Geering, Business and Operations Manager
    - iii. Carol Putman, Supply Chain & Project Management
    - iv. John Jarecki, SGA President
    - v. Valerie Zivkovich, Plastics Engineering Student
    - vi. Olivia Dublin, Plastic Engineering Student
  - d. Part-time Representative Election - Complete
  - e. State Day – has not happened, still under discussion.
  - f. Elections – P/T Reps, Graduate Curricular Affairs, FT and Standing P&T
    - i. In need of a representative from Science for Curricular Affairs Committee.
- III. Committee Chair and Representative Updates – N/A
- IV. Ralph Ford, Chancellor
  - a. Improving retention and seeing demographic changes occurring in Pennsylvania.
  - b. Search for Associate Dean for Academic Affairs – all members committed to serving on committee shortly.
  - c. Centralization in University – IT Systems, HR. University is now looking at IT infrastructure. Not a lot of detail yet, but they are committed to making sure it is well-publicized and it will be a multi-year process. Goal is to get us involved as much as he can up front, in terms of committees and in the transformation itself. Going to roll out a campaign over the next few months.
    - i. Finance system will also be updated – SIMBA. Bill Samluk is point person on this for Behrend.
  - d. Appreciate what everyone is doing and the energy they bring to campus.

- V. Pam Silver, Interim Associate Dean of Academic Affairs
  - a. The big focus of this school year is on recruitment and retention of students and student success. As a reminder, the university staff is just as student-facing as faculty and have a different knowledge base. Therefore, faculty and staff should engage with each other, and with students, and with the college. The end goal is a two percent increase in enrollment.
  - b. Make sure to engage with students and help them succeed.
  - c. We should also focus on creating a positive campus culture, making Behrend into the kind of place we WANT to work at.
  - d. Not necessarily asking us to implement any ideas, but to spend 5-6 hours of time thinking about how we can increase student retention.
  
- VI. Ivor Knight, Associate Dean for Research and Graduate Studies
  - a. Sabbatical proposals are due September 28.
  - b. Graduate Affairs Committee – will be doing some heavy lifting this year in terms of putting forth structures and policies in the new constitution.
  - c. Commonwealth Campuses User Facilities Pilot Program – For faculty of commonwealth campuses – opportunity to use facilities at the institutes at UP. Can utilize both equipment and staff resources. University is putting about \$200K into this program.
  
- VII. Other Business
  - a. Regarding Pam’s discussion, Rod Troester asked about “list” of accredited schools in China, and why only UP is listed. It is because of the Middle States Accreditation, which encompasses all campuses but is listed only as University Park. Ralph is still working on it.
  
- VIII. Adjournment
  - a. Emily’s notes deleted themselves – and names were not stated on the recording. I believe it was Rod Troester and Mike Naber.
  - b. Meeting ended 3:55 PM.