

Annual Report of the Undergraduate Studies Committee
Submitted to Faculty Council May 2019

Chairperson:

Michael Naber (SCI)

Members:

Erin Renee Dick (BUS)
Philip Stuczynski (BUS)
Paul Lynch (ENG)
Richard Zhao (ENG)
Glen Kumhera (HSS)
Daniel Schank (HSS)
Joseph Previte (SCI)
Ruth Pflueger (ex officio)
Safinaz Elhadary (student)

Standing Charges:

Charge #1: Review and recommend teaching and advising award recipients.

- The committee selected **Paul Lynch** (Teaching Award) and **Jodi Styers** (Advising Award) in April 2019.
- Nominations were accepted via the internet with help from the Chancellor's Office.
- Our committee distributed the announcements via email (through the Chancellor's Office) and on public computer kiosks.

Ad hoc charges:

Charge #2: Continue to advise faculty and staff on the implementation of the new general education curriculum.

Our committee was fortunate enough to have Glen Kumhera on it. Glen and Emily Artello were at the fore front of visiting and explaining the changes to General Education to different faculty and departments on the Behrend campus. Emily and Glen put together an update for Tim Krause (Faculty Council Chair and Dean Silver and the Chancellor (10/16/2018) on where these information sessions stood in the fall of 2018.

Charge #3: Continue to monitor changes to assessment processes at Penn State Behrend and review the implementation of assessment here on campus to determine if there are common grievances or concerns among faculty.

Faculty Chair, Tim Krause at our first meeting said this was not a priority for the Undergraduate Studies committee as he saw it.

Charge #4: Continue to work in conjunction with SGA to advise students how to handle a grievance against faculty (including graded material being returned in an untimely manner) through a mass email in the Fall, or some other means. Create an email to the faculty encouraging the return of student work in a timely manner and encouraging faculty to make current grades available to students.

This charge was considered of the 'highest priority' by the Faculty Council Chair (Tim Krause) and the Chancellor. The Faculty Council Chair had us draft a message/email of concern to the Chancellor and Dean Silver, he also had us draft 2 letters voicing our concern on faculty grievance and timely grading, one to the student body and one to the faculty, these were dispersed through the Chancellor and Dean Pamela Silver.

Suggested 2018-19 Charges:

Charge #1: Review and recommend teaching and advising award recipients.

Charge #2: Continue to advise faculty and staff on the implementation of the new general education curriculum.

Charge #4: Continue to work in conjunction with SGA to advise students how to handle a grievance against faculty.

Respectfully submitted for the Committee,
Michael D. Naber
Chair of Undergraduate Studies