**Faculty Council Meeting Minutes**

**Friday April 22, 2016 – Glenhill Farmhouse, Memorial Room**

1. Call to Order – Luciana Aronne, Faculty Council Chair

9:00 am

1. Updates from Officers and Standing Committees
	1. Officers
2. Faculty Council Chair – Luciana Aronne
* Announcement of the Spring Faculty Development Day – Thursday May 12.
* encourage at least one representative attend from each program
* “I” course boot camp and Learning Outcomes Assessment
* May 9 – Canvas Training
* May 10 – Math Options Day
* Accountability forms from committees due May 2.
* May 15 due dates for final reports
	1. Committees
1. Academic Computing – Meg Burke – no report
2. Athletics – Nicole Shoenberger – reported via email:
* Sporting Updates
	+ Baseball and softball are doubling up on games because of canceled games but there are no 8 days missed issues.
		- Nonleague softball games were cancelled and will not be rescheduled
	+ Track and field will run until May 25th
	+ Golf and Women’s Tennis made nationals
	+ For players that stay after the semester, it costs 44.00 dollars a day per person.
* In recruiting mode but important to note that it is very difficult to compete with the packages that private schools can offer students
* Waiting for Ralph’s go ahead for wrestling
	+ Would like to hire a certified strength coach
* We are the only team in the conference that does not have women’s bowling so we are waiting for the go ahead to make it possible.
* Athletic Academics
	+ Top male athlete was a Physics major with a 4.0
	+ Over 100 student athletes had a 3.2 GPA or higher
	+ 31 students with 3.4 which is the GPA needed for the athletic honor society
	+ 63% of student athletes are above 3.0
	+ LionPath is going to make it difficult to get this data in the future
* Projects
	+ Over the summer, putting in 2 rows of baseball bleachers
		- This is a self-funded project with no money from the University
		- It is 250 dollars if you would like to designate a seat
	+ Wood floor is being replaced in gym from Monday, April 25th to June 7th
		- Cost is 330,000
		- Wanted to fix the bleachers and indoor track but didn’t receive the funds
* Conference Update
	+ Considering entering a different conference for men’s water polo so that they would be in the same conference as teams like UCLA, Stanford, and USC.
		- This conference needs two more teams to keep their automatic bid to the NCAA tourney.
			* By joining we help this
		- We also get bigger awareness of PSB
		- Will help our team stay afloat
		- The conference is willing to pay our flight and hotel for the 2 to 3 games that would take us to the West coast.
		- Would commit one year and the then reevaluate.
* Noteworthy:
	+ DIII website has a video called “It’s on us” about sexual assault done by student athletes
* In legislation:
	+ Discussion of splitting policy 6700 into 6710 (DI), 6720 (DII), and 6730 (DIII) to allow for the different divisions to have separating athletic governing policies as UP’s needs are much different from PSBs
	+ (after the meeting, this passed the Senate)
* Charges
	+ Charge that was added to Athletics to clarify missed class policy has been addressed by Chuck Brown and Brian Streeter by updating the Athletics website
		- Under the compliance tab – under PSB policies
			* Added Penn State policies on class attendance and missed classes
			* Information on final exam confliction
			* Missed class time
			* Examples of student schedules
* For next year, though not probably an athletics charge, faculty discussed that there is an issue of where to have students take make-up exams as many departments have stopped providing space for faculty to hold make up exams. Faculty discussed a possible charge for some committee or Faculty Senate to address the policy of missed exams to include something about where faculty can provide space for make-up exams.
* Ralph Ford added
	+ 2 sports on hold, waiting for budget announcement; wrestling has strong alumni support- have $20,000 so far, it will require space and a coach; Women’s bowling will just require a PT coach; water polo – the travel will be covered, a lot of the recruits are from California; this would be a one-year commitment
1. Curricular Affairs – Matt Swinarski
* Reported via email:
* The committee met on Thursday, March 31 2016 to review progress on this year’s charges and to propose charges for next year.

*Review of Progress:*

Charge 1 (Standing Charge): The committee continues to make specific recommendations to the Associate Dean for Academic Affairs regarding proposals for the creation, revision, and discontinuance of programs and courses at Behrend. (On-going)

Charge 2: All proposes improvements to Behrend curriculum website from the prior year have been implemented. (Completed)

Charge 3: The development of a set of “best practices” for all schools with regards to submitting course, certificate, minor, and major proposals was in flux given the introduction of the new Curriculum Review and Consultation System (CRCS). A proposed revision of this charge has been suggested for next year. (Revised)

*Propose Charges (Revised Charge 3 from current year):*

* Following the initial suggestion made at the February 16th, 2016 Faculty Senate meeting that additional help is need to update and clarify Behrend Guidelines for Curriculum, it was decided that the Curricular Affairs Committee will take the lead to review current processes and required documentation and help implement possible improvements which may include check lists, templates, and samples. The committee also felt it was important to focus on a subset of the processes each year; therefore, focus next year will be on the P1, P2, P3 and P4 processes.
* *Formal wording of new charge:* Review and modify the “Guide to Behrend College Curricular Procedure” and related documentation for the P1, P2, P3 and P4 processes to be consistent with the new Curriculum Review and Consultation System (CRCS).

iv. Faculty Affairs – Eva Kuttenberg

* engaged scholarship – evaluated 22 programs; Behrend is very active in engaged scholarship; e.g., internships, Fulbright Scholarships, will wrap up recommendations today
* Will recommend: that Faculty affairs not evaluate so many charges; program directors should be reviewed.

v. Research – Jay Amicangelo

* Nominations have been sent for faculty research and outreach award – will be determined at the next meeting
* At that meeting will also propose charges for next year
* Q: on compensation for supervision of 494/496 which led to a discussion
* Kuttenberg – said that Faculty Affairs was looking into the same issue

vi. Scholarship and Awards – Courtney Nagle

* Awards convocation last weekend; The committee will work on charges for next year
* Comment on why are all Behrend honors program listed – it’s seems like a large number (200+)

vii. Student Life – Papiya Bhattacharjee

* Reports from subcommittees are in
* Charge on student retention – surveyed students who left Behrend to go to UP – had 800 respondents: top reasons they left Behrend: my major not offered at Behrend, Reputation of UP with employers; now we need to analyze the results and make recommendations.
* There was a discussion of topic: a special concern with International students – make them aware that their degree is a Penn State degree; Career fairs – UP has more companies, but our career fairs are growing; Explore ideas of how to have students from other campuses come to Behrend for 3 & 4th years.

viii. Undergraduate Studies – Kathy Noce

* Reviewed nominations for teaching and advising awards
* Discussed the revised proposal: for these awards – felt student feedback important; suggestion that at end of SRTE – add a question to ask if want to nominate your professor for a teaching award and for email advisees to nominate, But, Luciana and Dawn looked into it – doesn’t look like you can add it SRTE – checked with A. Linse of Shreyer Teaching Institute. Rather – they suggest sending an email to all students around the time of the SRTE

ix. Engineering Representative – Rob Weissbach

* no report
	1. Representatives
1. Part-Time Faculty Representative – Renee Finnecy and Jennifer Mangus
* no report

ii. Senate Representative – Sudarshan Nelatury not here– represented by D. Blasko:

* Change to way grade assignment section policy – was emailed on 4/21/2016 – Faculty need to inform students of their grades prior to the late drop period. Did not mandate that Canvas be used.
* According to Federal law – a credit is 45 hours, we have been operating on 40 hours. We will need to change our independent study/internship credits.
* Push for engaged scholarship, collecting data on baseline for engaged scholarship
* Diversity report – see the Senate website for report.
* Health care report on the website.
* The president has accepted the changes on the P&T changes and separate promotions for lecture-lines. Constitutions and policies will have to be changed. It will take time to implement these changes. Titles will need to be developed Next year discussions will need to occur, perhaps have a committee to work on this.

iii. Student Representatives – Josh Sitter, SGA President

* Email from SGA – Check out: crowdfunding.psu.edu – Scholarship for leadership and out of classroom.

1. New Business
	1. Dawn Blasko
		* working on first year engagement plan; we are not following our plan. We will need to address this next year.
* international student effort – creating documents on best practices.

 b. Ralph Ford

* Propose that next year the campus look at the vision of “What is a Behrend graduate?” What unites us as a college? How does it drive the curriculum? Ralph does not have preconceived notions. He is looking to form an adhoc committee to look at this and will work with Sharon Gallagher to form the committee.
* What do we expect of a Behrnd faculty member? How do we value engaged scholarship? How do we have fairness in a system where faculty do different things? Does value always mean writing a paper? How can we do outreach in a meaningful way that can be accounted for? – Send thoughts to Ralph.
* Q: on budget – Ralph answered that there is still concern on what will happen next year; There is a budget project for next year, phasing in a new system, that looks promising; it takes out of the crisis of this year. A base will be established, and then will have a credit-hour basis.
1. Announcements
	1. Faculty Senate Meeting – Monday April 25th 4:30-5:30 Reed Auditorium
	2. Interviews with Senior Associate Dean of Academic Affairs candidates

Monday April 25th 9:30 – 10:15 am

Thursday April 28th 9:30 – 10:15 am

Friday April 29th 9:30 – 10:15 am

* 1. The Council thanked Luciana for her leadership.

1. Adjournment
* Motion to adjourn – Jay Amicangelo, Second – Kathy Noce
* Adjourned at 9:59 a.m.