# Academic Advising Working Group Faculty Council Report

# May 8, 2015

**Members:** Elizabeth Fogle (HSS), Linda Hajec (BUS), Jonathan Hall (SOS),

Tracy Halmi (Chair, SOS), Jun Zhou (ENG) Terri Mando (ex-officio)

**Summary:** In order to improve academic advising campus wide, Faculty Council Chair Matt Swinarski, created the Academic Advising Working Groupin spring 2014.

This group is charged with the following:

* Prioritize the recommendations from the July 2012 Academic Advising Report
* Recommend specific actions that are required to determine implementation
* Suggest new or modified policies, procedures and/or practices required to implement each recommendations including which group will be responsible
* Present draft of suggestions to Faculty Organization for approval and implementation
* Schedule follow-up meetings with the administration to discuss timelines and implementation progress

**Update:** The working group met on 12 separate occasions between May 21, 2014 and March 25, 2015. The initial meetings focused on gathering information about Penn State Behrend’s advising model. Subsequent meetings explored advising at other Penn State locations as well as universities outside our system. The following is a partial list of significant activities:

* explored different advising models
* reviewed success of advising at Behrend
* discussed Advising Report from the Academic Advising and Career Planning Advisory Council Fall 2011
* arranged visit from Theresa Musser, Student Advising Center and Division of Undergraduate Studies and representative for the National Academic Advising Association (7/30/14)
* discussed retention data, provided by Andrew Watters
* discussed Student Assessment form (school of agriculture)
* discussed Peer Assessment form (school of agriculture)
* reviewed ACPC Mission and Vision statements
* reviewed advisee assignment protocol across Behrend campus
* arranged meeting with staff who assign advisees at Behrend (11/5/14)
* attended ACPC workshops & webinars throughout the year
* created and administered faculty advising survey
* planning student survey using focus groups (fall 2015)
* planning to obtain feedback from academic deans and directors (fall 2015)
* contacting CAO at Mont Alto, who is developing an assessment tool for advising (fall 2015)

Minutes for each meeting and ancillary materials are available upon request.

The group plans to continue our work over the summer and fall semester in an attempt to create an implementation plan by fall 2016.

Respectfully submitted,

Tracy