Non-Tenure Track (NTT) Ad Hoc Committee

Meeting Minutes

Tuesday, March 1, 2016

List of Members: David Dieteman (Business), George Dudas (Engineering), Edward Evans (Engineering), Sharon Gallagher (chair, H&SS), Peter Olszewski (Science), Sue Rangarajan (Business), Gary Viebranz (H&SS), and Tia Young (Science)

Members Present: George Dudas (Engineering), Edward Evans (Engineering), Sharon Gallagher (chair, H&SS), Peter Olszewski (Science), Gary Viebranz (H&SS), and Tia Young (Science)

Meeting Place: Reed 112

Summary of Topics Covered

1. Call to Order: 12:10 p.m.
2. Meeting minutes from Tuesday, Feb. 2, 2016 approved by those present
3. BCF7 – Assignment of Mentors revision sent to Dawn & Luciana
4. Much discussion about what committee read

* Decided to ask university senator Rod Troester about the parliamentary procedure for the recently voted upon revision to HR23
* If committee can submit a formal response to HR23, then we will write it over break and submit to the appropriate person/committee
* One member had further looked into the Northwestern reference and will send his findings to the committee

1. Next meeting: to be determined after spring break
2. Motion to adjourn (Ed); seconded by Dave. Adjournment at 1:10 p.m.

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| Action Item Assigned | Person(s) Responsible | Due Date |
| Check with Rod Troester about parliamentary procedure & report back to committee via email | Sharon | Thursday, Mar. 3, 2016 |
| Set next meeting date after spring break | Sharon | TBA |
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1. Respectfully Submitted by: Sharon Gallagher