Non-Tenure Track (NTT) Ad Hoc Committee

Meeting Minutes

Tuesday, April 5, 2016

List of Members: David Dieteman (Business), George Dudas (Engineering), Edward Evans (Engineering), Sharon Gallagher (chair, H&SS), Peter Olszewski (Science), Sue Rangarajan (Business), Gary Viebranz (H&SS), and Tia Young (Science)

Members Present: Dave Dieteman (Business), George Dudas (Engineering), Sharon Gallagher (chair, H&SS), Peter Olszewski (Science), and Gary Viebranz (H&SS)

Invited Guest: Luciana Aronne (chair, Faculty Senate)

Meeting Place: Reed 114

Summary of Topics Covered

1. Call to Order: 12:05 p.m.
2. Meeting minutes from Tuesday, Mar. 1, 2016 will be mailed to committee for approval
* Much occurred since last meeting and committee kept in regular communication via email
1. Luciana shared with the committee that the Chancellor would welcome the opportunity to meet with the committee at their next meeting.
* The committee all agreed to invite the Chancellor to their next meeting and discuss their ideas for policy change since the revisions to HR23 and HR21 will require rewriting all policies that pertain to the evaluation, promotion, review, and contract renewal of all full-time, non-tenured track faculty.
1. Primary topic of discussion was the University Senate’s passing vote on March 15, 2016 for significant changes to HR21 which pertained to full-time, non-tenure-track faculty
* Luciana updated those present on HR21
* Committee discussed response to HR21 changes and agreed upon the recommendations below for the Behrend campus:
* The present criteria for Senior Lecturer promotion in each school should be moved up to the new promotional level (as yet unnamed).
* Promoting the current Senior Lecturers in each school who have met their school’s criteria to the new promotional level.
* Each school should develop new criteria for promotion to Senior Lecturer that would focus upon rewarding teaching.
* The committee and Luciana agreed that the above recommendations should be presented by Luciana at her next Academic Leadership Team (ALT) meeting to obtain their feedback and (hopefully) support.
* The committee also began working on topics for discussion for the next meeting.
1. Next meeting: Tuesday, April 19, 2016
2. Motion to adjourn (Dave); seconded by Gary. Adjournment at 1:10 p.m.

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| Action Item Assigned | Person(s) Responsible | Due Date |
| Email Chancellor to invite him to NTT Committee’s April 19 Meeting | Sharon | Tuesday, Apr. 5, 2016 |
| Send proposed agenda to NTT Committee members & Luciana for review | Sharon | Friday, Apr. 8, 2016 |
| Review & respond to agenda | All committee members | Friday, Apr. 15, 2016 |
| Meet & discuss agenda | All committee members | Tuesday, Apr. 19, 2016 |
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1. Respectfully Submitted by: Sharon Gallagher